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GOVERNMENT OF PUNJAB DEPARTMENT OF INFORMATION AND PUBLIC RELATIONS

NOTIFICATION

The 16th November, 2021

No. 1/283569/2021.—The Governor of Punjab is pleased to accord its approval to the following posts in the Directorate of Information and Public Relations, Punjab as per the approved restructuring of the Department of Information and Public Relations, Punjab:-

GROUP-A

Sr. No.	Name of Post	Posts to be retained
1.	Additional Director	2
2.	Joint Director	5
3.	Deputy Director	9
4.	Superintendent (Grade-I)	2
5.	Information and Public Relations Officer	43
6.	Art Executive	1
7.	Photo and Cinema Officer	1
Total		63

GROUP-B

1.	Superintendent (Grade-II)	2
2.	Assistant Public Relations Officer	58
3.	Personal Assistant	1
4.	Senior Assistant	24
5.	Senior Assistant (Accounts)	15
6.	Senior Scale Stenographer	9
7.	Senior Photographer	3
8.	Technical Officer	1
Total		113

GROUP-C

1.	Photographer	6
2.	Article Writer (Punjabi)	2
3.	Article Writer (Hindi)	1
4.	Article Writer (English)	1
5.	Junior Scale Stenographers	7
6.	Radio Supervisor	1
7.	Teleprinter Operator	2
8.	Cinema Operator	7
9.	Actor	7
10.	Artist-Cum-Photographer	1
11.	Clerk	103
12.	Steno Typist	16
13.	Technical Advisor (Auto)	1
14.	Technical Advisor (Machine)	1
15.	Cameraman Junior	1
16.	Technical Assistant	1
17.	Driver	20
18.	Translator (Punjabi)	4
19.	Translator (Hindi)	4
20.	Restorer	2
21.	Electrician	1
22.	Stage Master	1
23.	Calligraphist	1
24.	Harmonium Master	1
25.	Tabla Master	3
Total		195

GROUP D

1.	Daftari	9
2.	Packer	4
3.	Peon	113
4.	Chowkidar	34
5.	Cleaner	5
6.	Equipment Attendant	1
7.	Drama Party Attendant	3
8.	Sweeper	1
Total		170
Total A+B+C+D		541

Note:As per restructuring:-

1. 174 (Proceedings Table-1=104 Posts+Table-2-77 Posts/5 Posts of Typists+1Post of Proof Reader/Punjabi and 1 Post of Proof Reader/Hindi repeated in Table -2, hence deducted) posts have been surrendered and 34 posts of Group A, Group B and Group C Cadre and all Group D posts have been declared as Dying Cadre posts. But as per decision of Cabinet conveyed by Govt. of Punjab circular dated 25.10.2021 all the Group D post are directed to be filled up on a regular basis in future.
2. Out of Total 5 sanctioned posts of Joint Directors one post has been surrendered and one post of Press Secretary to Chief Minister, Punjab has been merged into the cadre of Joint Directors.
3. Apart from the already existing of Four posts of Deputy Directors. Five more posts of Deputy Directors (Non Technical) have been created by merging the post of Director (Cameraman) into the Cadre of Deputy Director and creating corresponding promotional avenues for cameramen photographers in this cadre and merging the post of Deputy Director (Song & Drama) into the cadre. Totaling Nine posts in the Department.
4. One post of Cameraman has been merged into two sanctioned posts of Senior Photographers. Totaling Three posts of Senior Photographers.
5. The Cadre of Junior Photographer has been re-designated as Photographers and One post of Assistant Cameraman has been merged into the re-designated cadre of Photographers. Totaling Six posts of Photographers.
6. The Services of Sound Recordist and Production Artist have been decided to hire on Out sourced basis for the proposed studio in the Punjab Civil Secretariat-1.
7. In Group D Cadre all vacant posts including Head Peon, Library Attendant, Daftri, Packer, Potedar and Machineman were abolished in the restructuring, with the direction that the services be outsourced as and when required and as per the budget allocated by Finance Department from professional services head. But as per decision of Cabinet conveyed by Govt. of Punjab, Department of Personnel (PP-4 branch) vide circular number PERS-PP4/45/2021-1PP4/1000 dated 25.10.2021 all the Group D post are directed to be filled up on a regular basis in future. The number of post are mentioned in the para 1(a) Table-1 and Table of para 1(b) of the restructuring in the proceedings of the meeting of the Officer's Committee dated 29.12.2020 conveyed vide letter No. PERS/-PP4/13/2020-1PP4/57 dated 22.1.2021.
8. The services as per nomenclature of posts as approved by the Council of Ministers in its meeting dated 15.7.2020 shall be taken strictly in accordance with the decision of the Council of Ministers only on out sourced basis.
9. The Department will ensure that the Pay Scales to be granted to these employees/officials will be as approved by the Department of Finance.
10. These orders shall come into force with immediate effect superseding any earlier orders related to this issue.
11. These orders are issued in compliance of the approval of the Council of Ministers in its meeting dated 11.01.2021, conveyed by the Cabinet Affairs Branch, Department of General Administration vide I.D. No. 1/1/2021.1-Cabinet/535, dated 12.01.2021.

Chandigarh
The 16th November, 2021

KAMAL KISHOR YADAV, IAS
Secretary to Government of Punjab,
Information and Public Relations.